BIM Collaboration Pro Training for Admins

4-hour class

This course is designed for the Account Admins and Project Admins responsible for setting up projects in Autodesk Docs and configuring Design Collaboration modules. We will begin by examining the workflow for setting up a Project, activating modules, and configuring services. We will review for Account Admins the options when setting up and configuring Autodesk Docs Projects. We will also review for Project Admins the project configuration options for, Autodesk Docs, Design Collaboration

Autodesk® Docs and ACC Admin

Activate ACC Cloud Account

- Set up Docs
  - Adding Account Admins
  - Managing Account Admin Page
  - Add Companies
  - Add Roles

Starting a Project*

- Create a Project
  - Add Project Admin
- Desktop Connect

Project Administration

- Enable Project Services
- Invite Project Members
  - Manage Project Members & Roles
    - Assign services
- Working with Project Folders
  - Setting up and Managing Permission:
    - Docs Folders
    - Design Collaboration Teams
- Creating Project Templates

Autodesk Docs

Document Management

- Document Management Module overview
- Searching for Documents
- Support File Types
- Uploading Options, 2D, Non-Workshared Cloud Models, and Workshare Models
- Downloading Documents - Options
- Working with Document View-Overview

Viewing 2D & 3D Views in Docs

- Using the Model Browser
- Mark-ups
- Issues

Comparing 2D & 3D Designs

- Compare different 2D sheets and 3D models
- Compare 2D Drawings
- Compare 3D Versions

Design Collaboration

Workflow overview

- Define Teams and set permissions
- Understand options for Revit Models in the Cloud
- Opening Revit Model in the Cloud
- Synchronize & Publish Revit models

- Understanding Design Collaboration linking options
  - o Create Package
  - o Consume Packages
- Managing linked Revit Cloud Models